

# OJI/Worker's Comp Injury Reminder

This is just to remind you of the process of reporting On the Job Injuries (OJI) and how this could affect our current health insurance. The process for OJI notification to the City of Oklahoma City is the employee completes an OJI report, the supervisor completes the supervisor's report, and the documentation is provided the employee's District Chief, who then faxes the documents to Finance/Risk Management.

If you neglect to report an OJI and choose to seek care under our union sponsored medical insurance, this inappropriate medical plan usage could potentially raise our health insurance premiums. The City of Oklahoma City is your employer and is required to provide Worker's Compensation insurance coverage to its employees.

If you report an OJI claim and the claim is denied, you can then file the claim with our current medical plan carrier. If at any time, the City approves your claim, you are required to notify Rulissa Trout, so that our carrier can begin to seek payment from the City for the eligible claims that were paid on your behalf.

If for any reason your claims or services are being denied by the City's Risk Management Department, please use your current medical plan card and have the claim filed through the medical carrier to receive the care you need. If at any time, the city approves your claim, you are required to notify Rulissa, so that we can begin to seek reimbursement from the City for the eligible claims that were paid on your behalf.

Our carrier reviews claims to determine if an OJI injury related claim was paid by them that should have been paid by the City of Oklahoma City. Please let Rulissa Trout, Maschino, Hudelson & Associates at 405-359-0594 know if you feel that a claim should have been paid by the City but was paid by your medical insurance coverage. If you have any questions about this process, please feel free to contact Rulissa Trout or Kim Marshall at 405-359-0594.

